



DEALER/EMPLOYEE NAME COMPLETING DRIVER'S LICENSE INFORMATION

P.O. Box 1704, Clemmons, NC 27012 TELEPHONE: 1-800-438-8892 FACSIMILE: 1-800-438-8894 sheffieldfinancial.com

DATE	SALES PERSON		CENTRA	TUDE & IDDI	CATION	CLIDDLY	TELEPHONE NUMBE	ER	
			CENTRA	L TURF & IRRI	GATION	SUPPLY	()		
PROMOTION		APPROVAL#		REQUESTED AMOUNT		# PAYMENTS	FAX NUMBER		
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STNAME		FIRST NAME			MI	DDLE NAME			JR/SR
RESENT STREET A	DDRESS (NOT P.O. BOX)		APT.#	CITY			STATE	ZIP CODE	HOW LONG YEARS
ANDLINE PHONE	CELL PI	HONE	SOCIAL	SECURITY#	BIRTH D	ATE	OWN/BUYING MONTHLY HO		
AILING ADDRESS I	F DIFFERENT FROM ABOV	√E	APT.#	CITY			STATE	ZIP CODE	_
MAILADDRESS By	providing, I agree that SI	heffield may use this	email address to co	orrespond with me rega	arding my per	sonal account in	formation.		
MPLOYMENT INFO	RMATION • SELF EMPLOY	MENT							
URRENT EMPLOYE	ER (IF SELF EMPLOYED, B	USINESS NAME)	TYPE	OF BUSINESS		BUSINESS	TELEPHONE NU	MBER	CHECK IF
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	*Alir	mony, child support or s	separate maintenanc	e income need not be rev	realed if you de	o not wish to have	it considered as a	a basis for repayi	ng this obligation
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ITARY LENDING ACT (MLA) DISCLOSURE: Federal law provides important protections to o
ed Forces and their dependents relating to extensions of consumer credit. In general, the of consumer credit to a member of the Armed Forces and his or her dependent may not seed an annual percentage rate of 36 percent. This rate must include, as applicable to lit transaction or account: The costs associated with credit insurance premiums; fees for illary products sold in connection with the credit transaction; any application fee char, er than certain application fees for specified credit transactions or accounts); and any ticipation fee charged (other than certain participation fees for a credit card account).
eral law requires that you receive a clear description of your required payments. Please ew the disclosures and your credit agreement carefully to understand your payment gations.
disclosure may also be obtained by calling toll-free 1-866-482-7103.
DATE
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Finance Instructions

Submit Application

- Go to SheffieldFinancial.com, click on Dealer section, then access dealer login and enter your username and password. (Must be registered as a dealer and have completed all three dealer registration steps to login.) Click on "Login."
- 2. Click "New Application."
- 3. Complete online application and click "Submit."
- 4. After 30 seconds, refresh the website and select the "Status Application" page. If a red ⋈ is in the Process box, the application has been denied. All other indicators will result in a phone call from a loan processor usually within 15 minutes during normal business hours (Monday-Saturday, 8 a.m. 10:30 p.m. ET and Sunday, 1 8 p.m. ET).

Check Loan Status and Print Contract

- 1. Enter your user name and password (must be registered as a dealer), then click "Login." On the Application Status page, you can view limited previous application activity.
- 2. If the credit application has been **Approved**, you will see a **Green ✓** mark in the **Process** box.
- 3. To **Print** the contract, click on the **Green ✓** mark which will take you to the **Complete Application** page. On this page, complete the model and serial number information. Then click "**Next**."
- 4. On the View Agreement page, Print the completed loan contract by clicking the "Print" icon.

Funding

- 1. Upon approval, Sheffield generates and sends a loan document via fax OR email or uploads it into Dealer Suite. Dealer and customer both sign the bottom.
- 2. Fax documents to **800-438-8894** for funding:
 - Entire Contract signed by dealer and customer
 - Copy of sales receipt (receipt and contract should match exactly and include any down payment or trade-in, less any fees charged by Sheffield directly to customer)
 - For ATVs, UTVs, snowmobiles, motorcycles, personal water craft, trailers and other titled equipment, include a signed copy of the title application or a copy of the front and back of the MSO, or other legal documents with "Sheffield Financial, a division of Truist Bank" shown as the first lienholder. It is the dealers' responsibility to ensure all lienholder documentation is properly completed. Appropriate documentation for lien execution of collateral is based on state titling requirements. ***All title/registration/MSO documentation must be listed in the debtor's name.***
 - Send copies of ancillary/service contracts (extended warranty, GAP, etc.)
 - Send a copy of one form of Government issued identification for each debtor on the transaction
- 3. You will be funded within 24 hours of receipt of required loan documentation.